



# Checking in with New CAPP & PREP Projects

LEARNING COMMUNITY MEETING

10:00AM - AUGUST 31, 2017

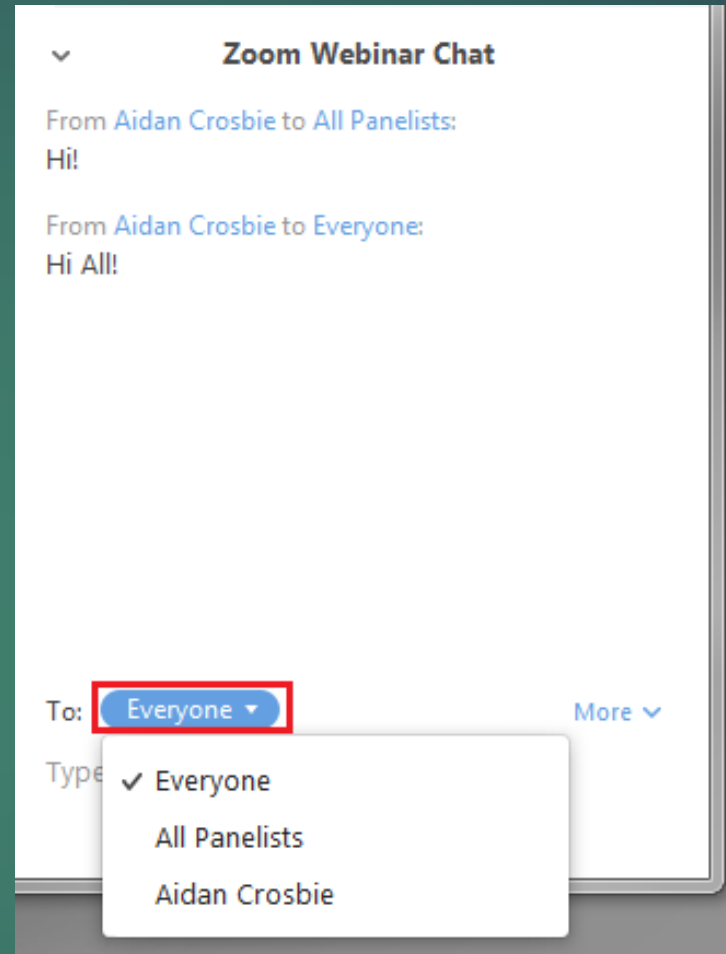
# Objectives

Checking in with you about

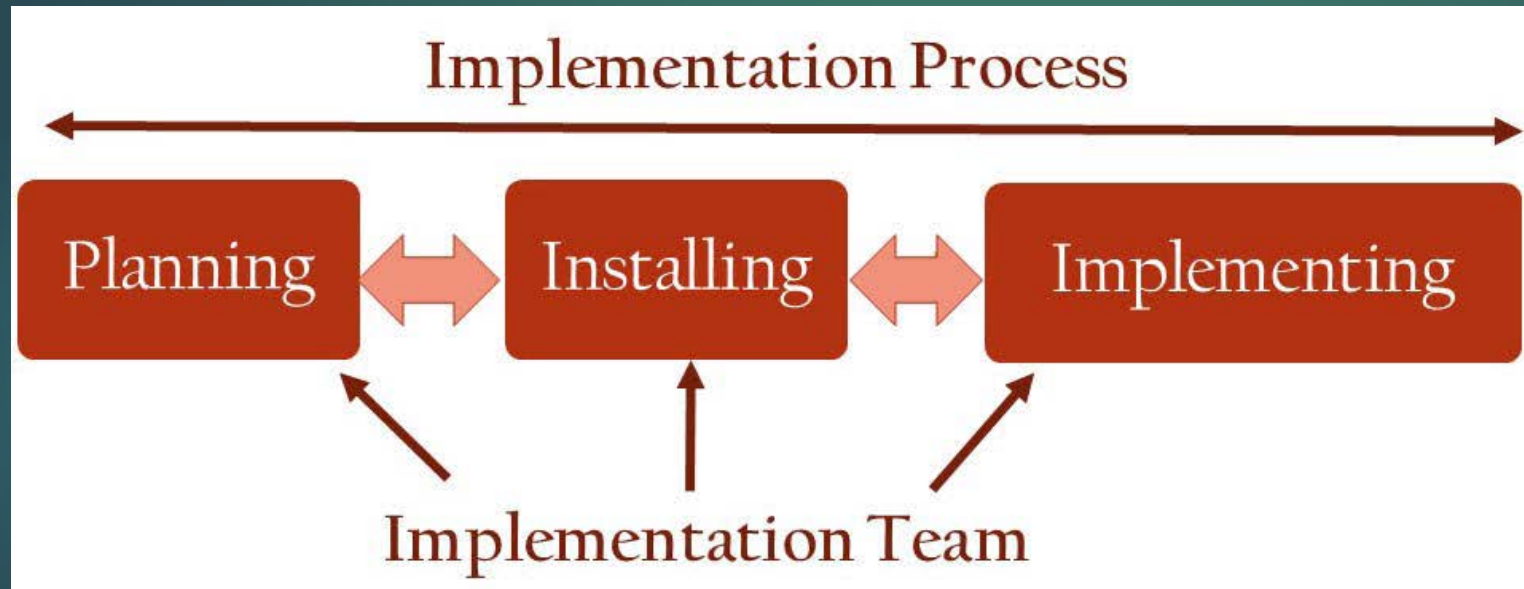
- ▶ Implementation team and progress
- ▶ Supervisor resources
- ▶ Community readiness
- ▶ Starting to implement EBP cycles
- ▶ Component 2
- ▶ Evaluation and documentation

# Chat Function

Let's practice



# Implementation



## Planning Phase:

- Educator Readiness
- Organizational Readiness
- Community Readiness

# Implementation Team

Who are the members?

- Health Educator Supervisor
- Educators
- Administrator
- Community Stakeholder(s)



Implementation Handbook

[http://www.actforyouth.net/sexual\\_health/community/capp/ebp/implementation.cfm](http://www.actforyouth.net/sexual_health/community/capp/ebp/implementation.cfm)

# Planning Tool

## Organizational Support Checklist

Revised 2/22/2017


Administrative Support	Yes	No	Comment	Recommendation
Administration values evidence-based program(s) as an important part of the agency's service delivery.				<ul style="list-style-type: none"> <li>- EBP is highlighted in agency's publications and services</li> <li>- Administration has expressed commitment to EBP and/or CAPP initiative</li> <li>- Administration supports sustainability planning</li> </ul>
Administration supports establishing an implementation team				Team members include manager with authority to make decisions for the agency, project staff, and 1 or 2 community partners.
Administration supports community outreach and collaboration to implement EBPs.				- Utilization of agency's community connections and contacts to facilitate EBP implementation
Management Support	Yes	No	Comment	Recommendation
Strives to hire qualified project staff				<ul style="list-style-type: none"> <li>- Clear job descriptions that identify needed competencies and experiences</li> <li>- Educator position is minimum of .5 FTE</li> <li>- Adequate number of staff</li> <li><i>(For example, has it been considered that large group implementation requires two or more educators?)</i></li> </ul>
Supports and participates in Implementation Team				<ul style="list-style-type: none"> <li>- Team composition (higher level management, health educator supervisor, EBP educators, 1-2 community stakeholders)</li> <li>- Team meets regularly</li> <li>- Functions:                             <ul style="list-style-type: none"> <li>- Develop an implementation plan</li> <li>- Monitor EBP implementation</li> <li>- Evaluation</li> <li>- Quality improvement</li> <li>- Sustainability plan</li> </ul> </li> </ul>

## Build Organizational Support

[http://www.actforyouth.net/sexual\\_health/community/programming.cfm](http://www.actforyouth.net/sexual_health/community/programming.cfm)

# Moving forward

1. Form an implementation team
2. Assess and address readiness
3. Build capacity to deliver EBP and practice in-house
4. Negotiate the right conditions in the settings you deliver the EBP in
5. Pilot EBP as developed – try to implement according to the guidelines
6. Gain experience with the EBP and identify need for adaptations
7. If needed, plan adaptations



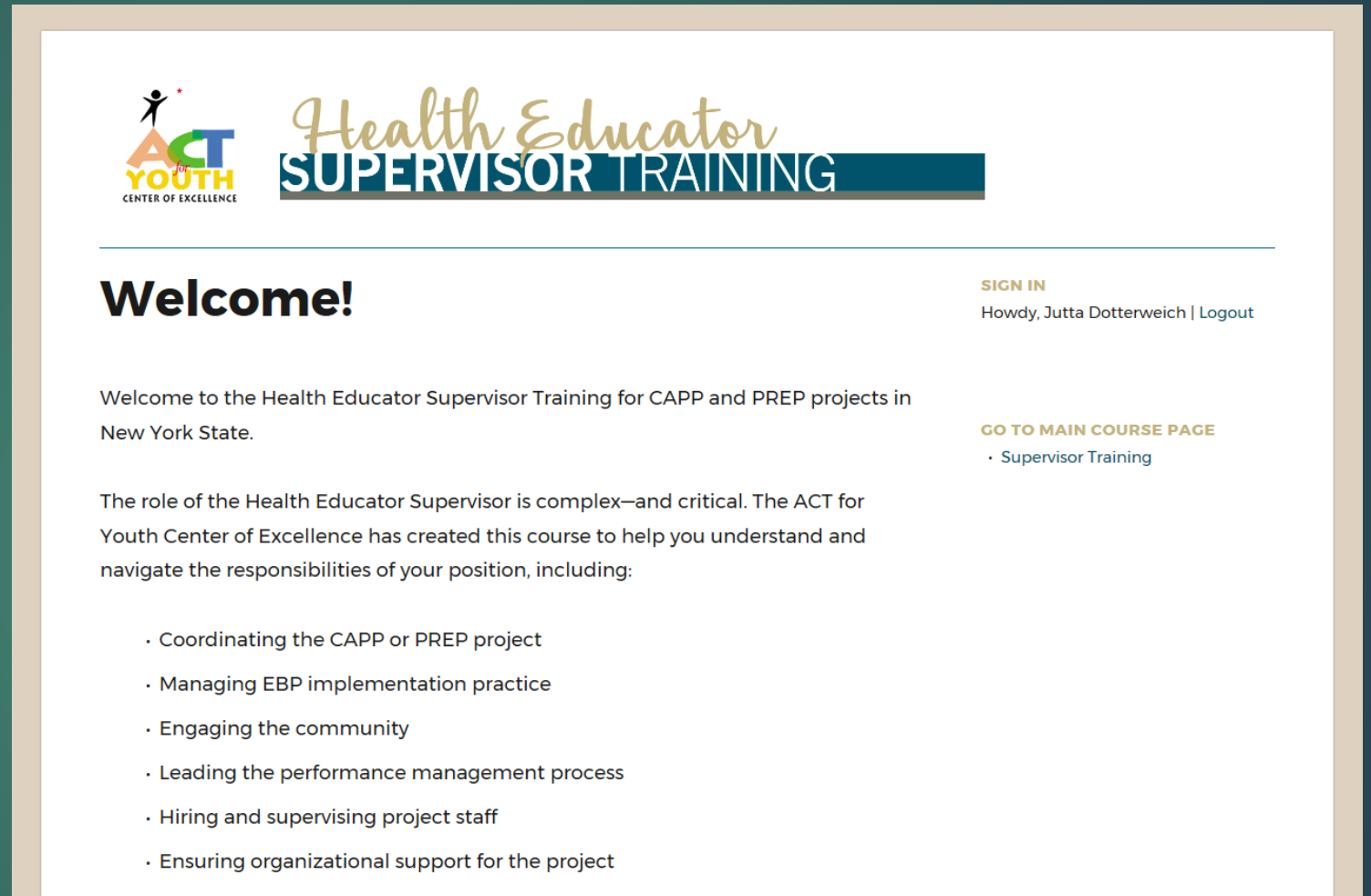
Where are you? What questions  
do you have?

TIME TO CHAT IN



# Supervisor Resources

<https://www.coesupervisor.net/>



The screenshot shows the landing page for the Health Educator Supervisor Training course. At the top left is the ACT for Youth Center of Excellence logo, featuring a stylized figure and the text 'ACT for YOUTH CENTER OF EXCELLENCE'. To the right is the course title 'Health Educator SUPERVISOR TRAINING' in a mix of gold and white fonts. Below the title is a horizontal line. On the left side, the word 'Welcome!' is prominently displayed. To the right, there are links for 'SIGN IN' (with the user 'Howdy, Jutta Dotterweich | Logout') and 'GO TO MAIN COURSE PAGE' (with a sub-link for 'Supervisor Training'). The main content area contains a welcome message and a list of responsibilities for the role.

**ACT for YOUTH**  
CENTER OF EXCELLENCE

## Health Educator SUPERVISOR TRAINING

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### Welcome!

**SIGN IN**  
Howdy, Jutta Dotterweich | Logout

Welcome to the Health Educator Supervisor Training for CAPP and PREP projects in New York State.

**GO TO MAIN COURSE PAGE**  
· Supervisor Training

The role of the Health Educator Supervisor is complex—and critical. The ACT for Youth Center of Excellence has created this course to help you understand and navigate the responsibilities of your position, including:

- Coordinating the CAPP or PREP project
- Managing EBP implementation practice
- Engaging the community
- Leading the performance management process
- Hiring and supervising project staff
- Ensuring organizational support for the project

# CAPP & PREP TOOLKIT

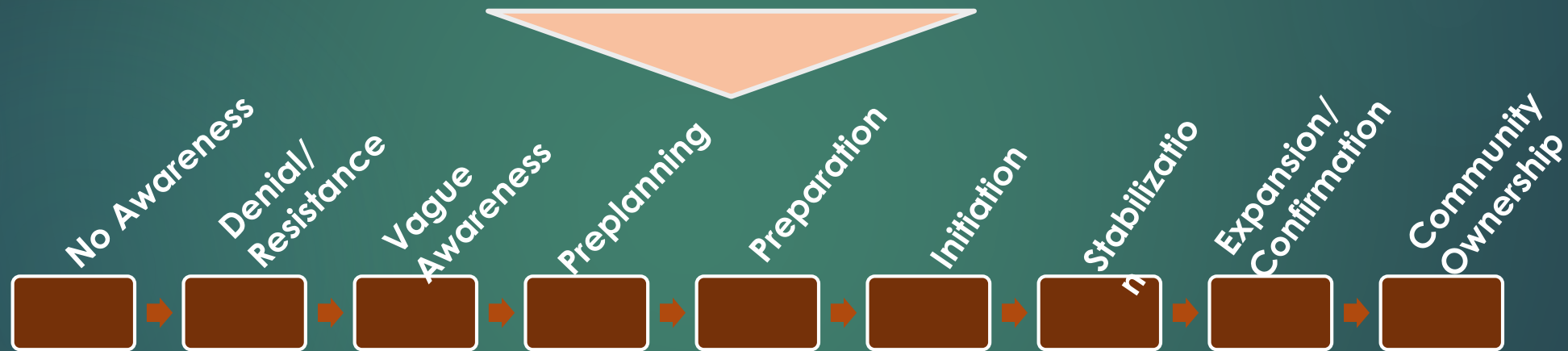
Getting started with CAPP/PREP  
Working with the ACT COE  
Working with Educators  
Implementing EBPs  
Documenting EBP Implementation  
Performance Management

Under construction:  
Community Readiness  
Community Engagement  
Trauma Informed Care



# CAPP Community Readiness Model

## Measuring Dimensions of Readiness



To Determine Stages of Community Readiness

# Path to Assessing Community Readiness



# Community Readiness

- ▶ Next steps
- ▶ Expectations
- ▶ Resources



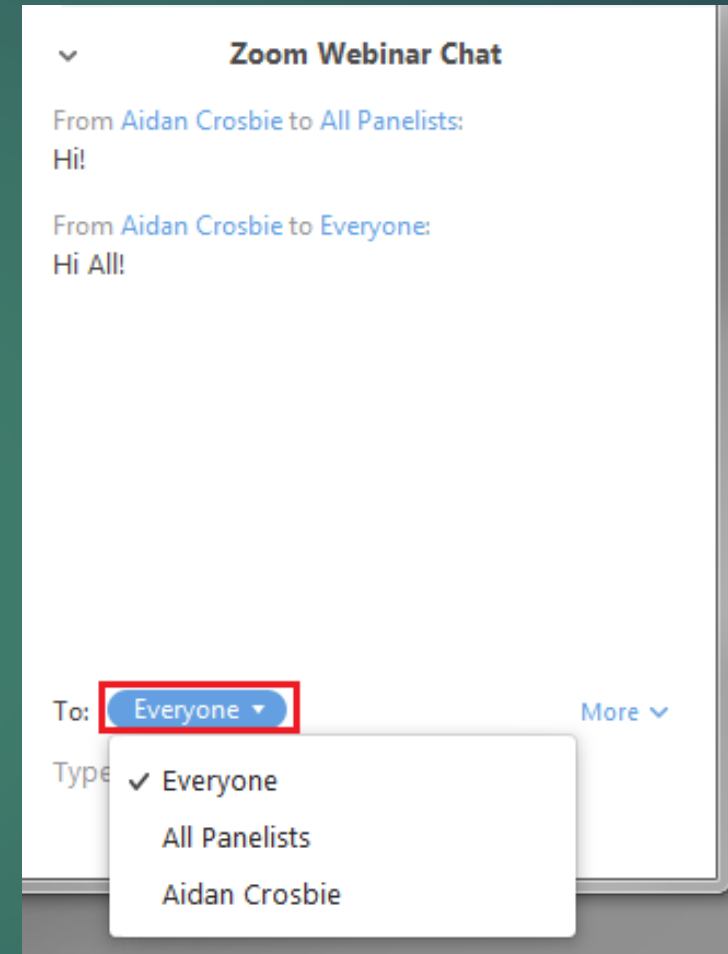
Chat in your questions

# Implementation of EBPs

How are things going?

Any questions?

- ▶ Staff training?
- ▶ Site recruitment?
- ▶ First pilots?
- ▶ Adaptations?



# Component 2



The Quest for  
the C2 Logic  
Model

Purpose:  
Identify desired  
youth  
outcomes

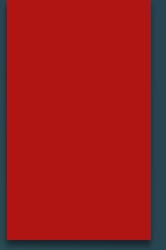
Program: \_\_\_\_\_ (name) \_\_\_\_\_ Logic Model: CAPP Component 2

+	INPUTS	ACTIVITIES	OUTPUTS	SHORT-TERM OUTCOMES	MID-TERM OUTCOMES	LONG-TERM OUTCOMES

Assumptions

External Factors

# Evaluation







# Comprehensive Adolescent Pregnancy Prevention (CAPP)

Logged in as ACT For Youth

## Tips for best user experience:

Use one of these browsers:

- Internet Explorer
  - Edge
  - Chrome
  - Safari
- Firefox is NOT supported

Do NOT use your browser's "back" button, use only the navigation displayed on the web site.

To cut/copy/paste, use your browser's Edit menu, OR use keyboard shortcuts. Right clicking will not work for cut/copy/paste.

This web site requires a consistent Internet connection. If your speeds are variable, you may experience pauses as data is passed to and from the server.

Click the link below to check out the Online Reporting System overview webpage for information on using this system and to access optional tools for data collection.

[Online Reporting System Overview](#)



Start a new EBP cycle



Update an existing EBP cycle



View or correct submitted cycles



Organizations

## Definitions:

A cycle is a complete implementation of an EBP (all modules) with a unique group of youth participants. Implementation data must be reported for each cycle.

## Reminders:

-Record the unique cycle name you create; you will need this to find and enter additional information about the cycle.

-Implementation data need to be submitted within two weeks of the end of a cycle.

# Online Reporting System

- ▶ Creating cycles
- ▶ Adding participants
- ▶ Entering sessions
- ▶ Submitting a cycle
- ▶ Troubleshooting



Chat in your questions

# Electronic Survey Collection

Thank you very much for taking this survey. Please answer all the questions as honestly as you can. Your responses will be kept totally confidential. There are no right or wrong answers!

How likely are you to do each of the following?

	Very Unlikely	Unlikely	Likely	Very Likely
Have sex in the next 3 months?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use a condom <u>if you have sex</u> in the next 3 months?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use birth control (other than a condom) <u>if you have sex</u> in the next 3 months?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

In the future how EASY OR HARD will it be for you to do each of the following:

	Very Hard	Hard	Easy	Very Easy
Say "no" to sex?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use a condom when you have sex?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use birth control (other than a condom) when you have sex?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Find a place to get tested for STD/HIV?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Get tested for STD/HIV?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Get your partner to not have sex, even if your partner wanted to?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Get your partner to use a condom, even if your partner did not want to?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

# Youth Surveys

- ▶ Getting permission
- ▶ Setting up tablets
- ▶ Administering surveys
- ▶ Uploading responses
- ▶ Troubleshooting



Chat in your questions

# COE Support



For questions and assistance reach out to your TA support team

A few changes to remember...



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North Country Perinatal  
PP Nassau County  
Research Foundation Stony  
Brook  
Steven/Alexandra Cohen  
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Chinese American Planning  
Council (PREP)  
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Wildlife Conservation Society  
YWCA Jamestown  
Family Planning SCNY (PREP)