

# Consensus – Action Planning: Working out the Details

To make planning very interactive and inclusive so that all young people and adults participate, use a sticky wall, recycled paper and markers. Write concrete ideas on paper, one idea per paper, and use the sticky wall to organize them.

Action Steps	Cluster or Group	Work Teams	Time Table	Coordinate	Affirm and Celebrate
<p>Think about all the things we need to do – concrete actions.</p> <p>List one action step on one sheet of paper.</p> <p>Examples:                      -Research facts about soda.                      -Develop student survey about soda use.                      -Contact dance studios looking for volunteer instructor.</p>	<p>Post action steps on sticky wall. Take out duplications.</p> <p>Organize them by commonalities – group them.</p> <p>Give the cluster/ group a name – identify the theme.</p>	<p>Review groups or clusters. Form work teams for each group.</p> <p>Identify volunteers for each group – write names next to cluster.</p>	<p>Each team will think about a start-up event and additional action steps.</p> <p>Think about the timeline and organize action steps in a time sequence.: What needs to be done first, next, etc.?</p>	<p>The teams will bring their timelines together and create one full time table. Review and modify.</p> <p>Where do you need to coordinate with other teams?</p> <p>Discuss how you will make decisions.</p> <p>Consider communication between teams.</p>	<p>Review process – celebrate everybody’s involvement.</p> <p>Affirm commitment by creating a catchy slogan or visual.</p> <p>GET STARTED</p>