EBP Facilitation Improvement Plan

This tool can be used to help you address facilitation challenges noticed during the observation of educators facilitating an EBP (using one of the available observation tools). We recommend that you develop a detailed, step-by-step plan together with the educator.

Educator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EBP (module) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Issue(s) identified** | **Observed behaviors** | **Contributing factors** | **Strategies** | **Next steps, person responsible, by when** | **Date of Supervisor**  **Review** |
| **Example**: inadequate knowledge of the EBP | -Educator could not answer content questions  -Educator did not present content clearly (stumbling through sentences, mispronouncing words) | Insufficient preparation:  -did not take enough time  -did not recognize need to prepare for session | -Develop a preparation plan and time table  -Work with another educator to learn how they prepare  -Practice modules with other educators | 1. Educator will map out a preparation plan in collaboration with colleagues by (date)  2. Educator will practice module with colleagues by (date) | Improvement steps completed:  (date) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Educator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EBP (module)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Issue(s) identified** | **Observed behaviors** | **Contributing factors** | **Strategies** | **Next steps, person responsible, by when** | **Supervisor**  **Review**  **(Dates)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |